

# Mirror Image Preschool

3207 Cascade Dr. Suite G ★ Valparaiso, IN 46383 ★ (219) 462-3160

[www.mirrorimagedance.net](http://www.mirrorimagedance.net)

email us at [midavalpo@gmail.com](mailto:midavalpo@gmail.com)

## 2024-2025

To reserve your space here at Mirror Image Preschool, please fill out the attached two forms and return them along with the fees listed below.

**1. Family Registration Fee: \$40.00**

This fee is good for all students in immediate family. It is good from August 2022-June 2023. Once paid, all family members are eligible to take dance and/or preschool classes here at Mirror Image.

**2. Activity Fee: \$20.00**

This fee allows us to get supplies and other necessities for the school year crafts and activities.

**3. Session 10 Tuition: \$190.00 (M/W) \$240.00 (M/W/F)**

This is the last month's tuition for the school year. It guarantees that your child will continue with us through the end of the school year. This tuition covers Session 10 in 2024.

**NOTE:** For your information, the State of Indiana currently mandates that your child must be five (5) years old on or before August 1 to attend kindergarten in the fall. Here at Mirror Image Preschool we recommend that you follow the August 1 age requirement for class placement. If your child will be 3 years old by August 1<sup>st</sup>, you may put them in the M/W class. If your child will be 4 years old on or before August 1<sup>st</sup>, put them in the M/W/F class. However, if you feel that a different placement would be better for your child, please speak with Miss Deanna so we can put them in the best fitting environment.

# Welcome to Mirror Image Dance Academy Preschool!

We are so glad you have chosen Mirror Image for your Preschool for the 2024-2025 school year. Listed below are the answers to many of the questions you may have about preschool. As always, feel free to reach out if you have any further questions or concerns.

Email: [midavalpo@gmail.com](mailto:midavalpo@gmail.com) and [missmarthapreschool@gmail.com](mailto:missmarthapreschool@gmail.com)

Phone: (219) 462-3160

## **Our Day**

2 day Preschool is from 9:30-12:30 pm. (Monday and Wednesday)

3 day Preschool is from 9:30-12:30 pm. (Monday, Wednesday, and Friday)

## **Our Year**

Our school year is Sept 16, 2024-May 2025

We generally follow the Valparaiso Community Schools calendar for days off and holiday breaks. If there are any changes, we will let you know.

## **Covid-19 Protocol**

While we only accept 10 students into our class, keeping them spaced apart during playtime is often difficult. Therefore, we ask that if anyone in your household has Covid or any other communicable diseases, please keep your child home until the doctor releases the affected individual. Also, if your child has a fever, a cough, or has vomited within the last 24 hours, please keep them at home.

We clean and disinfect all the touched areas of the preschool, dance rooms, and bathrooms each day.

## **Cancellation Policy**

If Valpo schools are **closed or delayed** due to weather, then there is **no preschool** that day. You can also look for an email from our studio to see if we have cancelled classes for that day. If you live further away and the roads are bad, use your best judgment. Although we want you to make attendance a priority, remember that this is preschool, and your child will not be graded on attendance. We do not make up snow days or canceled classes. You may bring your child to make up the dance portion of their class in another dance class. Ask the instructor which class you should come to.

## **Drop Off/Tardiness:**

Please walk your child to the front desk area when you drop them off for school. We will take them from there. We have had a huge problem in the past with children arriving late for school on a daily basis. This is usually cutting into their dance portion of their preschool. I can usually tell which children are progressing in dance, and which ones are not because they are consistently late to dance. Please make sure you are on time! When students arrive on time it not only sends a message to your child that school is important, but it also gives them a sense of security when they can participate in the beginning of class with their friends.

## **Pick up:**

Please come into the studio to pick up your child promptly at 12:30 pm. If you are having someone else pick your child up that day, please let us know-- and then let them know our procedure for dismissal. Please be on time to pick up your children. If you are going to be late (once in a great while I know that happens) please call us to let us know. (219) 462-3160

## **Holidays/Breaks**

We generally follow the Valparaiso School calendar for preschool breaks and days off. We will provide a preschool calendar so you will know which days we are in session and what we are doing on each day.

## **Field Trips**

We will take a few field trips throughout the year. There will be no class on days when we have field trips. Field trips may or may not be scheduled on preschool days. Each child is required to be chaperoned by his/her parent or guardian.

## **Snacks**

We provide a healthy snack and water each day. Let us know about any allergies your child may have.

## **Birthdays**

You may send treats for your child's birthday. Please let us know ahead of time when you plan on bringing a snack.

## **Potty issues**

Children must be potty independent. We will help only with zipping, buttoning, and putting them on/off the toilet. We will not wipe a child. If a child has an accident at school, we will call you and you will need to come and pick them up and bring them clean clothes.

## **Parties**

We will have holiday parties. Prior to each party, we will send an email asking you to contribute something for the party. While we understand that you would love to attend, we ask that you instead send requested items with your child that day. We promise to take lots of pictures!

## **Recitals**

All preschoolers **MUST** participate in both the Christmas and Spring recitals. Due to our small class size, it is not fair if only a few of the students in the class participate, so please plan accordingly.

## **Discipline**

We will not continually discipline any child. If there is a problem, we try to talk it out with the child first. We may give a 5 minute time out if we feel it is necessary. Other than that, we would call the parent and let them deal with their child. If we feel that a child is continually causing too much of a distraction to other students, being aggressive, or abusive in any way, we have the right to discharge that child from preschool. In this case, no refunds would be given.

## **Dress code**

All that we require for dance is a pair of ballet shoes and a pair of tap shoes that will need to be purchased at our studio. Also, please send your child to preschool in comfy clothes that you don't mind if they get paint on. We will make messes! Layers are good. The kids sometimes get chilly, then get hot when they dance or play. Each child should have a light sweater or jacket and a pair of extra socks that they keep in their backpack.

**\*\*Make sure to dress your child in clothes that can easily transition from dance to school. If they are in a short skirt and we have to sit in a straddle to stretch, they get very uncomfortable or embarrassed. All girls must wear shorts or leggings when they wear a dress or skirt.** Also, make sure that you dress your children according to the season. Do not send them in a tank top in the winter. We then have to give them a paint shirt to wear because they get cold.

**Materials needed for Preschool:**

**PLEASE LABEL ALL ITEMS**

A back pack (the kind you can fit a large 8 ½ by 11 in. piece of paper in)

2 large boxes of Kleenex

2 large boxes of baby wipes or Wet Ones

1 box Crayola washable markers in the 8 or 10 pack (classic colors)

1 box Crayola regular crayons in the 24 pack (classic colors)

1 **Large** glue stick (Elmer's- the fat one with the purple glue that dries clear)

An old, OVER-SIZED (Not an adult size shirt--sleeves are TOO long), long sleeved, **buttoned shirt** to paint in--with the child's name on the back in Sharpie.

Dance shoes (Ballet and Tap) (MUST purchase from Mirror Image and will be used for recital.)

**School Pictures**

School pictures will be taken at Christmas recital photo time.

We are looking forward to a great year of fun and learning at Mirror Image!

Miss Deanna & Miss Martha

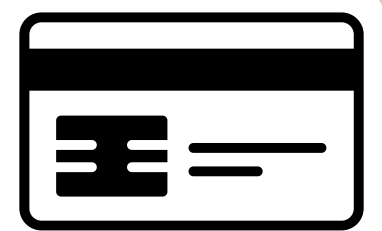
# Getting Enrolled!

*New 2024-2025*

1. Visit our preschool page at [mirrorimagedance.net/preschool](https://mirrorimagedance.net/preschool)
2. Fill out our “**interest form**” towards the bottom of the page
  - a. **Note:** If you stopped by the desk, your information is recorded and there is no need to fill out the form on the website.
3. It will take up to two days for us to approve your child and interest form, once you are you will be emailed an application.
  - a. Note: all applications are digital, no paper will be handed out or accepted.
4. Once you fill out the application, you must pay either digitally or by stopping by the front desk. If paying digitally, a link will be sent after submitting the application.

*\*For your spot to be saved, you must pay last session tuition of preschool, activity fee, and registration fee as well as submit your application.*

# ENROLLING IN PRESCHOOL!



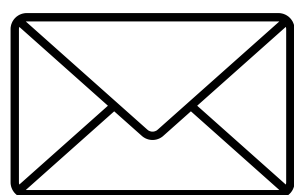
## 5. Pay

In order to finalize your application, an activity fee, registration fee, and last session of tuition must be paid  
*A link to pay online will be sent in an email after the application is submitted*



## 4. Fill Out the Application

If you have been accepted in, please fill out the application from the previous email.



## 2. Wait for an Email!

We'll send you an email if we have enough room in our Preschool Program! This email will include an application



## 1. Submit Our Interest Form!

Scroll to the bottom of our Preschool page on our website to fill out our interest form!



# SCAN TO GET STARTED!

OR VISIT  
[MIRRORIMAGEDANCE.NET/PRESCHOOL](http://MIRRORIMAGEDANCE.NET/PRESCHOOL)